

Family Homes Funds Ltd. (FHFL) is a limited liability company with the Federal Ministry of Finance and the Nigerian Sovereign Investment Authority as founding shareholders. FHF will be the largest affordable housing focused fund manager in Sub- Sahara Africa, deploying capital in excess of N1trn towards two core objectives: a) Supporting access to affordable housing for at least 500,000 families on low to medium income through strategic partnerships with various players in the sector and some of the world's main Development Finance Institutions; b) Take advantage of the opportunity a large- scale house building programme offers to create jobs, which are sustainable and offer families security, improved quality of life and hope. To deliver on its goals, FHFL is recruiting experienced and competent individuals to fill various roles.

The job roles are summarized below with their responsibilities and requirements:

<p>Investment Analyst - AHF (0001) (Affordable Housing Fund)</p> <p>The Investment Analyst will participate in all transaction functions and portfolio management activities. The job holder will support the investment team with financial modelling, research, investment & portfolio analysis, and investment negotiations.</p> <p>Requirements:</p> <ul style="list-style-type: none"> • A Bachelor's degree with honours from a top university, a professional certification or master's degree in related field will be an added advantage • 3-5 years' experience as an analyst with an Estate Development Company, top-tier investment bank, Primary Mortgage Bank, or consulting group • Outstanding financial modelling and analytical skills • Demonstrated competency in credit/investment appraisal and transaction structuring • Practical experience with a housing financing/development organization in related position will be an added advantage <p>Specific Duties of the Position:</p> <ul style="list-style-type: none"> • Preliminary review of credit application documents and interaction with critical stakeholders to obtain complete documentation • Analyse loan applications and project finance proposals including financial modelling, project viability, valuation and return analysis • Support in project appraisal for Investment opportunities • Market and Industry Research, including due diligence on companies for transaction origination • Collaboration with other departments within FHFL to conduct due diligence exercises on loan applicants and new developments • Evaluation of clients' credit worthiness, as well as assist in negotiating loan terms. • Presentation of Project Appraisal Reports to Management Credit Committee for approval • Preparation of term sheets and letters of intent and review of transaction documentation • Monitoring of select portfolio companies and quarterly portfolio valuation analysis • Preparation of materials for FHF's investment committee • Analysis of Investment opportunities including technical and financial appraisal • Assist in preparation of materials for FHF's Investment Committee and Board Papers • Monitoring of select Portfolio investment and periodic reporting 	<p>Investment Analyst - HTO (0002) (Help to Own)</p> <p>The Help to Own Function is responsible for providing operational support to the Company towards the operationalization of the Help to Own programme The Investment Analyst will support the investment team with interfacing with existing Primary Mortgage Lenders (PMLs) and on-boarding new PMLs upon the fulfilment of set conditions. The job holder will also be responsible for managing other stakeholder relationships.</p> <p>Requirements:</p> <ul style="list-style-type: none"> • A Bachelor's degree from a reputable university. A professional certification or master's degree in related field will be an added advantage • Two (2) to five (5) years of mortgage banking related experience required • Excellent meeting and organizational skills • Excellent communication skills and a proper command of English • High proficiency in Microsoft Office Suite (Word, Outlook, Excel, PowerPoint) • Complete discretion required <p>Specific Duties of the Position:</p> <ul style="list-style-type: none"> • Preparation of the monthly and quarterly performance reports of the programme. • Preparation of amortization/repayment schedules • Managing stakeholder relationships with partners of the programme • Undertake regular compliance checks to ensure that all obligations under the programme are met. • Collaboration with other departments within FHFL to ensure timely disbursement and repayments • Forecasting and monitoring of the Mortgage Portfolio • Provide support in ensuring that the housing units under the programme meet set criteria. • Educating the public on active mortgage participation and creation. • Provide support to the PML during offtaker profiling and documentation gathering. • Participate in roadshows and marketing drives towards the mortgage creation and implementation of the programme. • Ensure full compliance of all the terms of the programme • Ensure the execution of all underlying agreements • Any other activities required for the operationalization of the programme • Any additional duties or responsibility that may be assigned by Chief Housing Investment Officer.
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<ul style="list-style-type: none"> Any additional duties or responsibility that may be assigned by Chief Housing Investment Officer. 	
<p>Investment Analyst – SP (0003) (Special Projects)</p> <p>The Special Projects Function is responsible for providing operational support to the Company towards the execution of projects that fall outside the scope of the funds of the Company. This function also includes midwifing the inactive funds until its commencement. The job holder will support the investment team with financial modelling, research, investment & portfolio analysis, and investment negotiations.</p> <p>Requirements:</p> <ul style="list-style-type: none"> A Bachelor's degree within the Construction related course from a reputable university. A professional certification or master's degree in related field will be an added advantage At least 5 (five) years of related experience required Outstanding financial modelling and analytical skills Excellent meeting and organizational skills Curiosity and entrepreneurial mindsets A willingness to see problems as opportunities and a solution-minded mindset Excellent communication skills and a proper command of English Meeting credit/investment appraisal and transaction structuring High proficiency in Microsoft Office Suite (Word, Outlook, Excel, PowerPoint) <p>Specific Duties of the Position:</p> <ul style="list-style-type: none"> Origination of new viable project developments that meet the Company's financial objectives. Preliminary review of credit application documents and interaction with critical stakeholders to obtain complete documentation. Efficiently manage new projects with agility and flexibility as they arise. Remain abreast of key trends and developments relevant to key program areas. Transaction structuring and advisory. Analyse loan applications and project finance proposals including financial modelling, project viability, valuation and return analysis. Support in project appraisal for Investment opportunities. Market and Industry Research, including due diligence on companies for transaction origination. Collaboration with other departments within FHFL to conduct due diligence exercises on loan applicants and new developments. Evaluation of clients' credit worthiness, as well as assist in negotiating loan terms. Presentation of Project Appraisal Reports to Management Credit Committee for approval Preparation of term sheets and letters of intent and review of transaction documentation Preparation of materials for FHF's investment committee Analysis of Investment opportunities including technical and financial appraisal Assist in preparation of materials for FHF's Investment Committee and Board Papers Any additional duties or responsibility that may be assigned by Chief Housing Investment Officer. 	
<p>MODE OF APPLICATION</p>	<p>Send an application letter summarizing your achievements together with your detailed CV saved with applicant name as PDF to recruitment@fhfl.com.ng. The subject of the email should be the job title and the code you are applying for. E.g., "Investment Analyst - AHF (0001)"</p>
<p>CLOSING DATE</p>	<p>31st December 2021. Late Applications will not be considered</p>